

(Minutes of OCh/G Staff Meeting, 14 December 1953)

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25X1A9a PRESENT: [REDACTED]

1. There was some discussion of the implications for the Geographic Area of the "Operating T/O" theory. So far as is known, the "Operating T/O" means in effect that all positions will be frozen at the grades presently held, at least temporarily. [REDACTED] reported that he had been advised by [REDACTED] of St/A that the operating T/O would not greatly affect the operations of the Geographic Area, but would have a greater effect on operations of the Economic Area. 25X1A9a

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2. The status of use of overtime by the various divisions was discussed. It was again emphasized that it will be necessary to watch carefully the expenditures of overtime, in view of current budgetary considerations.

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3. The problem of reclassification of materials as a result of the removal of the "Restricted" classification was discussed. [REDACTED] reported that he is to confer with [REDACTED], the CIA Classification Control Officer, and with [REDACTED] of D/GL concerning some of the problems of implementing the Executive Order. One of the cardinal principles that was emphasized is that no "Restricted" publications previously disseminated shall be automatically declassified as of December 15. Each "Restricted" item should be reviewed on its own merits, as the need arises, to determine whether it should be unclassified or raised to Confidential. 25X1A9a

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4. [REDACTED] presented a memorandum from the Office of Training requesting that a rotation assignment be made available in the Geographic Area for [REDACTED]. It was decided to accept the request, and [REDACTED] will prepare a reply to the Office of Training indicating this acceptance. An information memorandum, advising of this action, will also be sent to the ORR Career Service Board.

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5. [REDACTED] inquired as to the progress of plans for scheduling the 2nd PI course. [REDACTED] reported that the location of available space was proving to be a difficult problem. It was decided to proceed with plans, obtaining the names of prospective students, and to decide later on the exact time and place for the course, depending upon St/A's success in finding a suitable class room area. 25X1A9a

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6. [REDACTED] inquired as to the status of requests for military personnel to fill slots in D/GP. [REDACTED] reported that it was

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difficult to find qualified military personnel who are available for release from the services to the D/GP assignment. It was emphasized that every effort should be made to take advantage of the military slots in D/GP.

25X1A9a ACTION: [REDACTED] will continue their efforts along this line.

25X1A9a 7. [REDACTED] reported that [REDACTED] will be joining the staff of D/GG in the near future, probably about the last of December. 25X1A9a

25X1A9a 8. [REDACTED] reported that, in coordinating D/GL's request for a Duo-Photo machine, the Reproduction Branch had been rather luke-warm in their concurrence, but had finally agreed. The requisition is being forwarded for purchasing action.

25X1A9a 9. [REDACTED] reported that the Chief, St/I had expressed some concern over the apparently little use made by Geographic Area analysts of the facilities of the Industrial Register. There was some thought that the Geographic Area personnel might not be fully aware of the potential of IR. On the other hand, if Geographic Area analysts have had occasion to use IR services with disappointing results, it is considered that they should feel free to make constructive suggestions as to improvement in the IR operation.

25X1A9a 10. [REDACTED] inquired as to the service on notifications from St/I concerning briefings of outgoing and returning foreign service personnel and service attaches. The Chief, St/I had indicated that no one from the Geographic Area was present at the briefing of [REDACTED] prior to his departure for Czechoslovakia. It appears, however, that no notice of this briefing had been received in the Geographic Area. 25X1A9a

25X1A9a ACTION: [REDACTED] will again point out to St/I the necessity for receiving notifications of such briefings in as much detail as possible.

25X1A9a 11. [REDACTED] inquired as to the responsibilities for preparing backstopping letters in support of map procurement activities of the American Embassy, Moscow. He was informed that [REDACTED] of D/GL has this responsibility, and that she was taking action on the recent shipment of small scale maps that had been purchased by the Embassy. [REDACTED] requested that, as a matter of standard procedure, the appropriate Compi- 25X1A9a lation Branch in D/GC be informed of receipt of such maps. 25X1A9a

12. In connection with training requests, [REDACTED] suggested that Division Chiefs remind their personnel that requests for academic training for the Spring Semester should be submitted far enough in advance of the actual starting date of the contemplated course to permit necessary processing of these requests. It will be recalled that definite instructions have been issued to the effect that no more ex-post facto requests for approval of training will be favorably considered. 25X1A9a